

## **JOB DESCRIPTION & PERSON SPECIFICATION**

**Post:** **Music Minister**

**Purpose:** To coordinate the musical activities across the church and enhance our calling to be a vibrant, missional and multi-generation Christian community. We worship God who is Father, Son and Holy Spirit, living our daily lives as worship and sharing our faith with Ecclesall and beyond.

**Aim** To lead and equip an extensive group of volunteers to provide worship music both choral led and band led at multiple services on a Sunday and occasionally in the week.

**Accountable to:** The Associate Vicar & PCC

**Responsible for:** Organists, volunteer choir secretary, band service representatives

**Key Working Relationships:** To work closely with the Vicar, Associate Vicar, Curate, Families Minister, Youth Minister, Operations Manager, the Office and Estate Teams, the Churchwardens, and other All Saints volunteers.

### **Responsibilities:**

- To attend and participate in weekly team meeting and in the work of the whole staff team
- To bring creativity, training and innovation to all areas of music in the church
- To grow the number of people who volunteer in this area of church life.
- To lead and or participate in the worship of at least one of the band-led services per week.
- To coordinate contemporary, band led worship. This will involve managing rotas, run basic training, leading bands and being a musician in volunteer led bands.
- To oversee (with the Youth Minister) the Youth led band who lead one evening service a month. To develop and encourage the musicians to lead this service.
- To provide leadership and conducting for the choir of the 9.15 service including leading the weekly Friday evening rehearsal with the choir and occasional other training opportunities.
- To choose music and hymns for the 9.15 service with the choir core team
- To coordinate with numerous classical musicians – week to week this will mainly be organists and pianists but for special services there are many other musicians who can be brought together. For example, there have been small orchestras at Christmas and quartets on Sundays. There is a desire to utilise these musicians more in the future and build up the groups.
- To maintain a safe environment and ensure that all safeguarding policies are implemented using Safer Recruitment policies and Safer Working Practice. You must also undertake all relevant Diocese training events renewed each three years.

## PERSON SPECIFICATION

The successful candidates are likely to be/have:

		Essential	Desirable
Sympathy with the mission and values of All Saints Ecclesall and the Church of England		*	
A regular worshipper at All Saints or someone who is prepared to become a regular worshipper and an active member of the Church Family		*	
<b>Qualifications</b>	Appropriate professional qualifications e.g. music degree or performance qualifications	*	
<b>Experience</b>	Experience of conducting a choir and working with people who have a wide range of musical ability and experience	*	
	Experience of conducting a group of musicians such as an orchestra, ensemble		*
	Experience of choosing hymns for a blended choral worship service		*
	Experience leading contemporary worship bands	*	
	Experience of training others in their musical abilities		*
	Experience of using Microsoft Office (Word, Excel, Powerpoint, Outlook) or equivalent	*	
<b>Skills and Abilities</b>	Has ability to encourage people to develop in their music skills and to participate in the music life of the church	*	
	Be able to contribute creatively to the planning of services and liaise appropriately to staff and volunteers	*	
	The ability to build effective team relationships with colleagues and volunteers throughout the church to inspire confidence	*	
	Ability to occasionally produce simple musical arrangements/ orchestration at an appropriate level when required		*
	Ability to draft correspondence and other documents to a high standard	*	

	High level of personal and professional commitment including good interpersonal and pastoral skills and an ability to work confidentially	*	
	Commitment to ongoing learning, personal development and discipleship	*	
<b>Knowledge</b>	An understanding of the church or charitable/voluntary sector		*
	An understanding of choral music and contemporary worship bands and their appropriateness for particular services	*	
	Basic knowledge of baptism, funeral and wedding services		*